



Certified Professional for Requirements Engineering

Application for the
CPRE Expert Level Examination

1 Curriculum Vitae (CV)

Please attach an up-to-date CV including the following information:

1.1 Personal information

- **Full Name:** <Title> <First Name> <Last Name>
- **Date of Birth:** <MM.YYYY>
- **Email Address** (optional): <E-mail>
- **LinkedIn/XING** (optional): <URL>

1.2 Education and professional experience

- **Education:** university, degree, field of study, other qualifications
- **Professional experience:** positions held, companies, duration of employment
- **Teaching/Coaching Experience:** professional teaching/coaching experience (if any)
- **Certifications:** all certifications relevant for this application (Please make sure to provide official proof of all RE-related certifications)
- **Additional relevant training or professional development courses**

2 Proof of practical experience

Please fill out the following table to demonstrate your RE-related work experience. According to the exam regulations, the total duration **must exceed 36 months** in full-time equivalent (FTE), calculated as: Time spent on this project (FTE months) × Percentage of time spent on RE tasks (%).

Example: If you worked on a project for 12 months at 50% RE involvement, your credited RE experience would be: $12 \times 50\% = 6$ FTE months
Please ensure that the total RE-related effort across all projects adds up to at least 36 FTE months.

No.	Project name	Domain/ Industry	Your RE Role in this project	Duration of your involvement in this project	Time spent on this project (FTE months)	Percentage of time spent on RE tasks	Your top 3 RE activities
1	Name of the project (e.g., "Connected Car Platform")	Industry or sector of the project (e.g., "Automotive", "Finance", "Healthcare")	Your role in the project related to Requirements Engineering (RE) (e.g., "RE Analyst", "Business Analyst", "Project Manager with RE responsibilities")	The total period you were involved in this project (e.g., "01/2010 – 01/2011")	Your time commitment in this project, measured in FTE (Full-Time Equivalent) months (e.g., "6 FTE months" for 6 months full-time or for 1 year part-time at 50%)	The percentage of your overall work in this project that was dedicated to RE (e.g., "80%" means that 80% of your time in this project was spent on RE tasks)	The three most important RE-related activities you performed in this project (e.g., "Stakeholder analysis, requirements modeling, validation")
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3 Detailed description of selected projects

From the projects mentioned earlier, please describe at least three, and up to five projects where you played a significant role in Requirements Engineering. Use the following structure for each project.

3.1 Project 1: [Project name]

General project information

- **Domain/Industry:** [e.g., Banking, Automotive]
- **Project size:** [T-Shirt-Sizing: S/M/L/XL]
- **Project status:** [ongoing / completed / abandoned]
- **Short project description:** [1–3 sentences summarizing the project goals]

Applicant's RE related roles and responsibilities

- **Timeframe of applicant's involvement:** [MM/YYYY – MM/YYYY]
- **Total RE effort** (Person month FTE): [X month FTE]
- **Role in project:** [e.g., RE Analyst, RE Coach, Business Analyst]
- **Experience level:** [Junior / Senior / Leader]
- **Top RE challenges in the project:**
- [Short description of challenges]

Your RE contributions

[briefly describe the RE tasks performed and name the RE practices, methods, and processes used]

Verification of Involvement

- **Reference person** (optional but recommended):
Please indicate a person (e.g., supervisor, colleague, client representative) who can confirm your role and activities in this project, including their name, role, and contact information.

4 Personal statement: Why are you an RE expert?

Please write a statement (**maximum one page**) explaining why you consider yourself an expert in Requirements Engineering. Address the following aspects:

- How your expertise goes beyond the **CPRE Level 3** certifications
- What **experience and competencies** you have gained that qualify you as an expert
- Any **notable achievements or challenges** you have successfully managed in the field
- Your personal vision for the **future of Requirements Engineering**
- **Other competencies** (beyond RE) that you consider to be relevant for an expert

5 Applicant's Declaration

I hereby declare that the information provided is true and accurate and that I meet all requirements for the CPRE Expert Level certification.

Place, Date:

Signature:

Submission Guidelines

- Please submit the completed application in **PDF format** to your chosen certification body.
- Incomplete applications will not be processed.
- A response will be provided within [4 weeks] after submission.